

TE KAUWHATA PRIMARY SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

School Address:	Wira St, Te Kauwhata
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Ministry Number:	2005

TE KAUWHATA PRIMARY SCHOOL

Financial Statements - For the year ended 31 December 2017

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Te Kauwhata Primary School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for Issue by the Board.

GRANT CLEGG

Full Name of Board Chairperson



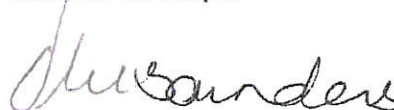
Signature of Board Chairperson

1/8/18

Date:

VICKI SAUNDERS

Full Name of Principal



Signature of Principal

6-8-18

Date:

Te Kauwhata Primary School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	1,882,229	2,158,301	1,772,984
Locally Raised Funds	3	105,596	96,350	141,260
Interest Earned		7,664	2,000	4,543
		<u>1,995,489</u>	<u>2,256,651</u>	<u>1,918,787</u>
Expenses				
Locally Raised Funds	3	57,361	53,200	62,326
Learning Resources	4	1,411,303	1,663,660	1,334,143
Administration	5	115,980	116,041	109,323
Finance		2,930	-	2,740
Property	6	364,010	386,650	320,631
Depreciation	7	52,394	17,500	44,416
Loss on Disposal of Property, Plant and Equipment		5,831	-	7,320
		<u>2,009,809</u>	<u>2,237,051</u>	<u>1,880,899</u>
Net Surplus / (Deficit) for the year		(14,320)	19,600	37,888
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(14,320)</u>	<u>19,600</u>	<u>37,888</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



Te Kauwhata Primary School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	<u>661,435</u>	<u>661,435</u>	<u>613,995</u>
Total comprehensive revenue and expense for the year	(14,320)	19,600	37,888
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	8,087	8,000	9,552
Equity at 31 December	<u>655,202</u>	<u>689,035</u>	<u>661,435</u>
Retained Earnings	655,202	689,035	661,435
Reserves	-	-	-
Equity at 31 December	<u>655,202</u>	<u>689,035</u>	<u>661,435</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



Te Kauwhata Primary School
Statement of Financial Position

As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	8	43,712	74,035	109,440
Accounts Receivable	9	152,221	153,500	135,229
GST Receivable		6,976	6,000	5,936
Inventories	10	6,439	6,000	5,797
Investments	11	206,477	205,000	200,000
		<u>415,825</u>	<u>444,535</u>	<u>456,402</u>
Current Liabilities				
Accounts Payable	13	90,977	90,000	89,744
Provision for Cyclical Maintenance	14	22,969	22,000	15,767
Finance Lease Liability - Current Portion	15	13,273	13,000	8,831
Funds held for Capital Works Projects	16	4,273	-	23,435
Funds held on behalf of Kiwi Park Cluster	17	570	-	-
		<u>132,062</u>	<u>125,000</u>	<u>137,777</u>
Working Capital Surplus/(Deficit)		283,763	319,535	318,625
Non-current Assets				
Property, Plant and Equipment	12	407,648	405,000	382,187
		<u>407,648</u>	<u>405,000</u>	<u>382,187</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	17,275	18,000	17,299
Finance Lease Liability	15	18,934	17,000	22,078
		<u>36,209</u>	<u>35,000</u>	<u>39,377</u>
Net Assets		<u><u>655,202</u></u>	<u><u>689,535</u></u>	<u><u>661,435</u></u>
Equity		<u><u>655,202</u></u>	<u><u>689,035</u></u>	<u><u>661,435</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Te Kauwhata Primary School
Statement of Cash Flows
For the year ended 31 December 2017

	Note	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash flows from Operating Activities				
Government Grants		459,857	533,232	420,357
Locally Raised Funds		84,279	61,350	110,166
Goods and Services Tax (net)		(1,040)	-	15,683
Payments to Employees		(320,644)	(317,086)	(308,404)
Payments to Suppliers		(199,374)	(265,901)	(201,066)
Interest Paid		(2,930)	-	(2,738)
Interest Received		7,663	2,000	4,703
Net cash from / (to) the Operating Activities		27,811	13,595	38,701
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(66,695)	(41,500)	(24,646)
Purchase of Investments		(6,477)	5,000	21,021
Net cash from / (to) the Investing Activities		(73,172)	(36,500)	(3,625)
Cash flows from Financing Activities				
Furniture and Equipment Grant		8,087	8,000	
Finance Lease Payments		(9,862)	(11,000)	(6,773)
Funds Administered on Behalf of Third Parties		570	500	14,300
Funds Held for Capital Works Projects		(19,162)	(10,000)	
Net cash from Financing Activities		(20,367)	(12,500)	7,527
Net increase/(decrease) in cash and cash equivalents		(65,728)	(35,405)	42,603
Cash and cash equivalents at the beginning of the year	8	109,440	109,440	66,837
Cash and cash equivalents at the end of the year	8	43,712	74,035	109,440

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



Te Kauwhata Primary School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Te Kauwhata Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.



Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of investment securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

q) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	386,052	448,997	365,331
Teachers' salaries grants	1,173,309	1,411,000	1,114,043
Use of Land and Buildings grants	249,063	245,000	234,491
Other MoE Grants	73,805	53,304	59,119
	<u>1,882,229</u>	<u>2,158,301</u>	<u>1,772,984</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	17,409	28,000	35,976
Fundraising	6,241	5,500	3,012
Other revenue	48,710	33,400	69,369
Trading	18,375	14,200	19,671
Activities	14,861	15,250	13,232
	<u>105,596</u>	<u>96,350</u>	<u>141,260</u>
Expenses			
Activities	18,119	14,800	13,581
Trading	18,127	14,200	24,222
Fundraising (costs of raising funds)	1,945	4,500	948
Transport (local)	4,657	4,000	5,666
Other Locally Raised Funds Expenditure	14,513	15,700	17,909
	<u>57,361</u>	<u>53,200</u>	<u>62,326</u>
<i>Surplus for the year Locally raised funds</i>	<u>48,235</u>	<u>43,150</u>	<u>78,934</u>

4. Learning Resources

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	15,629	23,020	14,143
Information and communication technology	16,508	27,100	19,666
Library resources	388	2,000	395
Employee benefits - salaries	1,364,733	1,596,540	1,290,371
Staff development	14,045	15,000	9,568
	<u>1,411,303</u>	<u>1,663,660</u>	<u>1,334,143</u>

5. Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	\$
Audit Fee	4,200	4,200	4,100
Board of Trustees Fees	4,235	4,500	3,850
Board of Trustees Expenses	1,667	1,900	2,297
Communication	5,543	6,420	5,366
Consumables	11,068	11,000	9,288
Other	6,873	6,075	6,591
Employee Benefits - Salaries	73,951	72,546	70,270
Insurance	6,193	6,400	5,361
Service Providers, Contractors and Consultancy	2,250	3,000	2,200
	<u>115,980</u>	<u>116,041</u>	<u>109,323</u>

6. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	\$
Cyclical Maintenance Expense	7,178	-	(20,522)
Grounds	6,825	4,800	6,996
Heat, Light and Water	16,801	16,500	14,897
Rates	-	-	3,996
Repairs and Maintenance	25,086	52,350	19,972
Use of Land and Buildings	249,063	245,000	234,491
Employee Benefits - Salaries	59,057	68,000	60,801
	<u>364,010</u>	<u>386,650</u>	<u>320,631</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	\$
Buildings	5,153	2,000	5,274
Furniture and Equipment	22,186	5,000	14,662
Information and Communication Technology	14,902	4,000	15,869
Leased Assets	7,925	5,000	5,718
Library Resources	2,228	1,500	2,893
	<u>52,394</u>	<u>17,500</u>	<u>44,416</u>

8. Cash and Cash Equivalents

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	\$
Bank Current Account	750	24,035	24,729
Bank Call Account	42,962	50,000	84,711
Cash equivalents and bank overdraft for Cash Flow Statement	<u>43,712</u>	<u>74,035</u>	<u>109,440</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$43,712 Cash and Cash Equivalents, \$4,273 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2018 on Crown owned school buildings under the School's Five Year Property Plan.

9. Accounts Receivable

	2017	2017	2016
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Receivables	82,791	85,000	65,103
Interest Receivable	496	500	495
Teacher Salaries Grant Receivable	68,934	68,000	69,631
	<u>152,221</u>	<u>153,500</u>	<u>135,229</u>
Receivables from Exchange Transactions	83,287	85,500	65,598
Receivables from Non-Exchange Transactions	68,934	68,000	69,631
	<u>152,221</u>	<u>153,500</u>	<u>135,229</u>

10. Inventories

	2017	2017	2016
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Stationery	3,764	3,500	3,288
School Uniforms	2,675	2,500	2,509
	<u>6,439</u>	<u>6,000</u>	<u>5,797</u>

11. Investments

The School's investment activities are classified as follows:

	2017	2017	2016
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	206,477	205,000	200,000



12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Buildings	205,718	764			(5,153)	201,329
Furniture and Equipment	71,496	57,446			(22,186)	106,756
Information and Communication	58,107	11,848	(934)		(14,902)	54,119
Leased Assets	26,613	11,160			(7,925)	29,848
Library Resources	20,253	2,467	(4,896)		(2,228)	15,596
Balance at 31 December 2017	382,187	83,685	(5,830)	-	(52,394)	407,648

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Buildings	394,640	(193,311)	201,329
Furniture and Equipment	419,825	(313,069)	106,756
Information and Communication	250,645	(196,526)	54,119
Leased Assets	46,032	(16,184)	29,848
Library Resources	73,608	(58,012)	15,596
Balance at 31 December 2017	1,184,750	(777,102)	407,648

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2016	\$	\$	\$	\$	\$	\$
Buildings	214,287			(3,295)	(5,274)	205,718
Furniture and Equipment	69,400	18,641	(1,739)	(144)	(14,662)	71,496
Information and Communication	64,286	12,754	(420)	(2,644)	(15,869)	58,107
Leased Assets	19,239	13,092			(5,718)	26,613
Library Resources	21,611	2,772		(1,237)	(2,893)	20,253
Balance at 31 December 2016	388,823	47,259	(2,159)	(7,320)	(44,416)	382,187

The net carrying value of equipment held under a finance lease is \$29,848 (2016: \$26,613).

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Buildings	393,876	(188,158)	205,718
Furniture and Equipment	362,380	(290,884)	71,496
Information and Communication Technology	242,415	(184,308)	58,107
Leased Assets	34,872	(8,259)	26,613
Library Resources	93,822	(73,569)	20,253
Balance at 31 December 2016	1,127,365	(745,178)	382,187

13. Accounts Payable

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operating creditors	5,282	5,000	2,437
Accruals	8,050	8,000	7,820
Employee Entitlements - salaries	68,934	68,000	69,631
Employee Entitlements - leave accrual	8,711	9,000	9,856
	<u>90,977</u>	<u>90,000</u>	<u>89,744</u>
Payables for Exchange Transactions	90,977	90,000	89,744
	<u>90,977</u>	<u>90,000</u>	<u>89,744</u>

The carrying value of payables approximates their fair value.

14. Provision for Cyclical Maintenance

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Provision at the Start of the Year	33,066	33,066	71,788
Increase to the Provision During the Year	7,178	-	(20,522)
Adjustment to the Provision	-	-	(18,200)
Provision at the End of the Year	<u>40,244</u>	<u>33,066</u>	<u>33,066</u>
Cyclical Maintenance - Current	22,969	22,000	15,767
Cyclical Maintenance - Term	17,275	18,000	17,299
	<u>40,244</u>	<u>40,000</u>	<u>33,066</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and a photocopier. Minimum lease payments payable:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
No Later than One Year	13,273	13,000	8,831
Later than One Year and no Later than Five Years	18,934	17,000	22,078
	<u>32,207</u>	<u>30,000</u>	<u>30,909</u>



16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2017	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
Replacement Floor Coverings	<i>completed</i>	18,981	283	(19,264)	-	-
Replacement Heat Pumps & Power to Storage Shed		4,454		(2,847)	-	1,607
Library	<i>completed in progress</i>	-	8,973	(6,307)	-	2,666
Totals		23,435	9,256	(28,418)	-	4,273

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

-
4,273
4,273

	2016	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
Replacement Floor Coverings	<i>in progress</i>	-	18,981	-	-	18,981
Replacement Heat Pumps & Power to Storage Shed	<i>completed</i>	-	15,403	(10,949)	-	4,454
Block C H I & J Reroof	<i>completed</i>	9,135	15	(10,150)	1,000	-
Upgrade smoke detectors & expander	<i>completed</i>	-	7,016	(7,016)	-	-
Totals		9,135	41,415	(28,115)	1,000	23,435

17. Funds Held on Behalf of COL

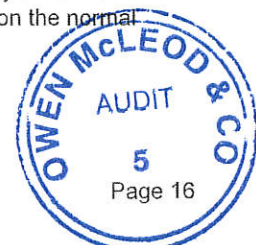
The School holds funds on behalf of the Te Kauwhata Community of Learning Kahui Ako (COL) cluster, and is funded by the member schools and the Ministry of Education towards a collaborative learning community..

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Funds Received from Cluster Members	1,174	-	-
Expenses	604	-	-
Funds Held at Year End	570	-	-

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	4,235	3,850
Full-time equivalent members	0.12	0.16
<i>Leadership Team</i>		
Remuneration	330,393	308,096
Full-time equivalent members	3	3
Total key management personnel remuneration	334,628	311,946
Total full-time equivalent personnel	3.12	3.16

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	120 - 130
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
100 - 105	1	-
	1	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual	2016 Actual
Total	\$0	\$0
Number of People	Nil	Nil

21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).



22. Commitments

(a) Capital Commitments

As at 31 December 2017 the Board has entered into contract agreements upgrade the school library. The Project is fully funded by the Ministry and to date \$9,256 of funding has been received and \$6,307 of expenditure incurred. This project has been approved by the Ministry.

(Capital commitments at 31 December 2016: \$18,981)

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating leases for laptops;

	2017 Actual \$	2016 Actual \$
No later than One Year	66	1,608
Later than One Year and No Later than Five Years	-	66
Later than Five Years	-	-
	<u>66</u>	<u>1,674</u>

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	43,712	74,035	109,440
Receivables	152,221	153,500	135,229
Investments - Term Deposits	206,477	205,000	200,000
Total Loans and Receivables	<u>402,410</u>	<u>432,535</u>	<u>444,669</u>

Financial liabilities measured at amortised cost

Payables	90,977	90,000	89,744
Finance Leases	32,207	30,000	30,909
Total Financial Liabilities Measured at Amortised Cost	<u>123,184</u>	<u>120,000</u>	<u>120,653</u>

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparative Figures

Some comparatives have been restated to ensure compliance with the Ministry of Education's Kiwi Park School model financial statements. This change does not materially alter the financial statements.



TE KAUWHATA PRIMARY SCHOOL

Board of Trustees 2017

Name	Position	How Position On Board Gained	Term Expires
Current Board			
Grant Clegg	Chairperson	Elected	May-19
Kevin Hickey	Parent Rep	Elected	May-19
Michelle Croucher	Parent Rep	Elected	May-19
Natalie Hanson	Parent Rep	Elected	May-19
Lauren Hughes	Parent Rep	Elected	May-19
Carolyn Berney	Staff Rep	Elected	May-19
Brenda Hitchcock	Secretary		
Vicki Saunders	Principal		

Kiwi Sport

Kiwisport is a government initiative to support student's participation in organised sport. In 2017, the school received Kiwisport funding of \$3,760 (excluding GST). The funding was spent on equipment for Project Energise (2016:\$3,509 excluding GST).