

# TE KAUWHATA PRIMARY SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

**Ministry Number:** 2005

**Principal:** Brian Martin

**School Address:** Wira Street, Te Kauwhata

**School Postal Address:** P O Box 46, Te Kauwhata, 3741

**School Phone:** 07 826 3564

**School Email:** [office@tkp.school.nz](mailto:office@tkp.school.nz)

#### Members of the Board of Trustees

Name	Position	How Position Gained	Term Expired/ Expires
Lauren Hughes	Chair Person	Elected	May 2020
Brian Martin	Principal	ex Officio	
Natalie Hansen	Parent Rep	Elected	May 2020
Michelle Croucher	Parent Rep	Elected	May 2020
Wahineata Smith	Parent Rep	Elected	May 2020
Emma Barakat	Parent Rep	Elected	May 2020
Marg Northcott	Staff Rep	Elected	May 2020

**Accountant / Service Provider:** Granville & She Limited

# TE KAUWHATA PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2020

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# Te Kauwhata Primary School

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Lauren Amelia Hughes  
Full Name of Board Chairperson

Brian Martin  
Full Name of Principal

[Signature]  
Signature of Board Chairperson

[Signature]  
Signature of Principal

31/5/2021  
Date:

31/5/21  
Date:

# Te Kauwhata Primary School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>				
Government Grants	2	2,323,253	2,283,501	2,030,494
Locally Raised Funds	3	106,385	67,734	145,060
Interest income		1,478	3,000	7,716
		<u>2,431,116</u>	<u>2,354,235</u>	<u>2,183,270</u>
<b>Expenses</b>				
Locally Raised Funds	3	40,706	34,450	63,339
Learning Resources	4	1,747,740	1,736,459	1,525,289
Administration	5	164,830	136,080	129,922
Finance		3,704	-	3,113
Property	6	423,111	400,460	446,868
Depreciation	7	69,356	23,500	59,218
Loss on Disposal of Property, Plant and Equipment	12	877	-	1,444
		<u>2,450,324</u>	<u>2,330,949</u>	<u>2,229,193</u>
<b>Net Surplus / (Deficit) for the year</b>		(19,208)	23,286	(45,923)
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>(19,208)</u>	<u>23,286</u>	<u>(45,923)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



# Te Kauwhata Primary School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		556,409	556,409	582,258
Total comprehensive revenue and expense for the year		(19,208)	23,286	(45,923)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		26,801	-	20,074
<b>Equity at 31 December</b>	23	564,002	579,695	556,409
Retained Earnings		564,002	579,695	556,409
Reserves		-	-	-
<b>Equity at 31 December</b>		564,002	579,695	556,409

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



# Te Kauwhata Primary School

## Statement of Financial Position

As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	8	213,486	79,895	92,481
Accounts Receivable	9	129,450	108,300	111,106
GST Receivable		16,731	12,000	7,165
Inventories	10	5,759	5,500	6,986
Investments	11	150,000	150,000	151,122
		<u>515,426</u>	<u>355,695</u>	<u>368,860</u>
<b>Current Liabilities</b>				
Accounts Payable	13	146,661	122,000	100,704
Provision for Cyclical Maintenance	14	-	-	66,923
Finance Lease Liability - Current Portion	15	20,118	20,000	12,607
Funds held for Capital Works Projects	16	121,236	-	-
Funds held for COL Services	17	-	-	13,537
		<u>288,015</u>	<u>142,000</u>	<u>193,771</u>
<b>Working Capital Surplus/(Deficit)</b>		227,411	213,695	175,089
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	461,776	453,000	412,310
		<u>461,776</u>	<u>453,000</u>	<u>412,310</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	86,500	62,000	10,500
Finance Lease Liability	15	38,685	25,000	20,490
		<u>125,185</u>	<u>87,000</u>	<u>30,990</u>
<b>Net Assets</b>		<u>564,002</u>	<u>579,695</u>	<u>556,409</u>
<b>Equity</b>	23	<u>564,002</u>	<u>579,695</u>	<u>556,409</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# Te Kauwhata Primary School

## Statement of Cash Flows

For the year ended 31 December 2020

	2020	2020 Budget	2019
Note	Actual \$	(Unaudited) \$	Actual \$
<b>Cash flows from Operating Activities</b>			
Government Grants	667,234	504,518	521,078
Locally Raised Funds	154,109	84,734	127,101
Goods and Services Tax (net)	(9,566)	(5,000)	11,132
Funds Administered on Behalf of Third Parties	(13,537)	(13,000)	3,959
Payments to Employees	(456,320)	(364,751)	(374,663)
Payments to Suppliers	(273,749)	(176,498)	(259,497)
Interest Paid	(3,704)	-	(3,112)
Interest Received	1,372	3,000	7,928
Net cash from/(to) Operating Activities	<u>65,839</u>	<u>33,003</u>	<u>33,926</u>
<b>Cash flows from Investing Activities</b>			
Proceeds from Sale of Property Plant & Equipment (and Intangibles)	15,075	-	-
Purchase of Property Plant & Equipment (and Intangibles)	(103,916)	(41,500)	(68,920)
Purchase of Investments	1,122	-	-
Proceeds from Sale of Investments	-	-	60,434
Net cash from/(to) Investing Activities	<u>(87,719)</u>	<u>(41,500)</u>	<u>(8,486)</u>
<b>Cash flows from Financing Activities</b>			
Furniture and Equipment Grant	26,801	-	20,074
Finance Lease Payments	(5,152)	(2,500)	(8,660)
Funds Held for Capital Works Projects	121,236	-	-
Net cash from/(to) Financing Activities	<u>142,885</u>	<u>(2,500)</u>	<u>11,414</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<u><u>121,005</u></u>	<u><u>(10,997)</u></u>	<u><u>36,854</u></u>
Cash and cash equivalents at the beginning of the year	8 92,481	90,892	55,627
<b>Cash and cash equivalents at the end of the year</b>	8 <u><u>213,486</u></u>	<u><u>79,895</u></u>	<u><u>92,481</u></u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Te Kauwhata Primary School

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Te Kauwhata Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

###### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.





### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.



#### **h) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **i) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

#### **k) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



#### **l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **m) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

#### **n) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### **o) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

#### **p) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

#### **q) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **r) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

#### **s) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	556,165	485,190	407,210
Teachers' Salaries Grants	1,399,261	1,494,000	1,261,424
Use of Land and Buildings Grants	256,758	256,700	258,257
Resource Teachers Learning and Behaviour Grants	1,103	-	2,996
Other MoE Grants	109,966	47,611	100,607
	<b>2,323,253</b>	<b>2,283,501</b>	<b>2,030,494</b>

The school has opted in to the donations scheme for this year. Total amount received was \$43,050.

Other MOE Grants total includes additional COVID-19 funding totalling \$9,955 for the year ended 31 December 2020.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>			
Donations	21,723	11,000	25,032
Bequests & Grants	-	3,000	7,900
Activities	6,753	14,550	17,230
Trading	18,439	17,500	21,428
Fundraising	3,354	-	-
Other Revenue	56,116	21,684	73,470
	<b>106,385</b>	<b>67,734</b>	<b>145,060</b>
<b>Expenses</b>			
Activities	4,626	6,700	21,590
Trading	20,723	17,500	23,784
Fundraising (Costs of Raising Funds)	2,286	4,550	1,669
Transport (Local)	5,973	-	4,878
Other Locally Raised Funds Expenditure	7,098	5,700	11,418
	<b>40,706</b>	<b>34,450</b>	<b>63,339</b>
<i>Surplus for the year Locally raised funds</i>	<b>65,679</b>	<b>33,284</b>	<b>81,721</b>

## 4. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	41,349	21,398	22,096
Information and Communication Technology	12,343	500	5,408
Library Resources	844	1,850	441
Employee Benefits - Salaries	1,680,998	1,695,711	1,479,207
Staff Development	12,206	17,000	18,137
	<b>1,747,740</b>	<b>1,736,459</b>	<b>1,525,289</b>



## 5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	5,000	4,500	4,800
Board of Trustees Fees	4,345	4,500	4,140
Board of Trustees Expenses	3,882	2,800	6,317
Communication	6,216	6,950	6,215
Consumables	16,834	14,200	11,427
Other	27,352	10,230	9,659
Employee Benefits - Salaries	90,745	83,500	78,165
Insurance	7,886	6,900	6,749
Service Providers, Contractors and Consultancy	2,570	2,500	2,450
	164,830	136,080	129,922

## 6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cyclical Maintenance Provision	9,077	-	31,433
Grounds	7,476	6,900	9,840
Heat, Light and Water	16,972	28,500	21,836
Repairs and Maintenance	42,575	26,820	54,268
Use of Land and Buildings	256,758	256,700	258,257
Employee Benefits - Salaries	90,253	81,540	71,234
	423,111	400,460	446,868

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Buildings - School	4,785	500	4,908
Furniture and Equipment	29,139	12,000	23,722
Information and Communication Technology	17,857	8,000	18,335
Leased Assets	15,807	2,500	10,402
Library Resources	1,768	500	1,851
	69,356	23,500	59,218



## 8. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Bank Current Account	31,940	25,000	5,297
Bank Call Account	181,546	54,895	87,184
Cash and cash equivalents for Statement of Cash Flows	213,486	79,895	92,481

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$213,486 Cash and Cash Equivalents, \$121,236 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

## 9. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	8,245	8,000	35,102
Interest Receivable	429	300	323
Banking Staffing Underuse	12,752	10,000	-
Teacher Salaries Grant Receivable	108,024	90,000	75,681
	129,450	108,300	111,106
Receivables from Exchange Transactions	8,674	8,300	35,425
Receivables from Non-Exchange Transactions	120,776	100,000	75,681
	129,450	108,300	111,106

## 10. Inventories

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Stationery	3,010	3,000	3,979
School Uniforms	2,749	2,500	3,007
	5,759	5,500	6,986

## 11. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	150,000	150,000	151,122
Total Investments	150,000	150,000	151,122





## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Buildings	191,387	-	-	-	(4,785)	186,602
Furniture and Equipment	108,828	68,161	-	(76)	(29,139)	147,774
Information and Communication Technology	65,477	10,573	-	(1,186)	(17,857)	57,007
Leased Assets	33,661	54,853	(15,075)	385	(15,807)	58,017
Library Resources	12,957	1,187	-	-	(1,768)	12,376
<b>Balance at 31 December 2020</b>	<b>412,310</b>	<b>134,774</b>	<b>(15,075)</b>	<b>(877)</b>	<b>(69,356)</b>	<b>461,776</b>

The net carrying value of equipment held under a finance lease is \$56,974 (2019: \$58,017)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Buildings	395,614	(209,012)	186,602
Furniture and Equipment	552,805	(405,031)	147,774
Information and Communication Technology	294,959	(237,952)	57,007
Leased Assets	92,387	(34,370)	58,017
Library Resources	67,473	(55,097)	12,376
<b>Balance at 31 December 2020</b>	<b>1,403,238</b>	<b>(941,462)</b>	<b>461,776</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Buildings	196,295	-	-	-	(4,908)	191,387
Furniture and Equipment	96,221	36,329	-	-	(23,722)	108,828
Information and Communication Technology	48,087	37,169	-	(1,444)	(18,335)	65,477
Leased Assets	31,429	12,634	-	-	(10,402)	33,661
Library Resources	13,542	1,266	-	-	(1,851)	12,957
<b>Balance at 31 December 2019</b>	<b>385,574</b>	<b>87,398</b>	<b>-</b>	<b>(1,444)</b>	<b>(59,218)</b>	<b>412,310</b>

The net carrying value of equipment held under a finance lease is \$33,661 (2018: \$31,429)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Buildings	394,640	(203,253)	191,387
Furniture and Equipment	467,719	(358,891)	108,828
Information and Communication Technology	294,105	(228,628)	65,477
Leased Assets	61,529	(27,868)	33,661
Library Resources	66,285	(53,328)	12,957
<b>Balance at 31 December 2019</b>	<b>1,284,278</b>	<b>(871,968)</b>	<b>412,310</b>



### 13. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	13,021	10,000	4,383
Accruals	9,493	9,000	9,085
Employee Entitlements - Salaries	108,024	90,000	75,681
Employee Entitlements - Leave Accrual	16,123	13,000	11,555
	146,661	122,000	100,704

Payables for Exchange Transactions	146,661	122,000	100,704
	146,661	122,000	100,704

The carrying value of payables approximates their fair value.

### 14. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	77,423	77,423	45,990
Increase/ (decrease) to the Provision During the Year	9,077	(15,423)	31,433
Provision at the End of the Year	86,500	62,000	77,423
Cyclical Maintenance - Current	-	-	66,923
Cyclical Maintenance - Term	86,500	62,000	10,500
	86,500	62,000	77,423

### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	20,118	20,000	12,607
Later than One Year and no Later than Five Years	38,685	25,000	20,490
	58,803	45,000	33,097





## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
MOE SIP Projects	<i>in progress</i>	-	184,009	69,786	-	114,223
MOE New Build	<i>in progress</i>	-	55,859	50,927	-	4,932
LSC - Office Refurbishments	<i>in progress</i>	-	7,244	5,163	-	2,081
<b>Totals</b>		-	247,112	125,876	-	121,236

### Represented by:

Funds Held on Behalf of the Ministry of Education	121,236
Funds Due from the Ministry of Education	-
<b>Totals</b>	<b>121,236</b>

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Power to Storage Shed	<i>completed</i>	1,607	1,768	1,215	(2,160)	-
Library	<i>completed</i>	(7,702)	9,344	1,642	-	-
Heat Pumps	<i>completed</i>	-	8,735	9,029	294	-
Replace Bell System	<i>completed</i>	-	20,669	20,669	-	-
<b>Totals</b>		(6,095)	40,516	32,555	(1,866)	-

## 17. Funds held on Behalf of COL

	2020 Actual \$	2020 (Unaudited) \$	2019 Actual \$
Funds held at beginning of the year	13,537	13,537	9,578
<i>Revenue</i>			
Travel Grant	-	-	4,015
Other Revenue	-	-	-
	-	-	4,015
<b>Total funds available</b>	<b>13,537</b>	<b>13,537</b>	<b>13,593</b>
<i>Expenses</i>			
Employee Benefit - Salaries	-	-	-
Administration	4,819	-	56
Funds transferred to new lead school	8,718	-	-
	13,537	-	56
<b>Funds Held at Year End</b>	<b>-</b>	<b>-</b>	<b>13,537</b>

Te Kauwhata School is no longer the Lead School for the Te Kauwhata Community of Learning Kahui Ako (COL). All funds at the end of the 2020 year end have been transferred to the new lead school.



## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 19. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	4,345	4,140
Full-time equivalent members	0.07	0.10
<i>Leadership Team</i>		
Remuneration	231,863	230,573
Full-time equivalent members	2	2
Total key management personnel remuneration	236,208	234,713
Total full-time equivalent personnel	2.07	2.10

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	120 - 130
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 105	1	1
	1	1

The disclosure for 'Other Employees' does not include remuneration of the Principal.



## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	\$0	\$0
Number of People	Nil	Nil

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

### *Holidays Act Compliance – schools payroll*

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

## 22. Commitments

### (a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

- (a) contract work for New Build costs to be completed in 2021, which will be fully funded by the Ministry of Education. \$63,103 has been received of which \$50,927 has been spent on the project to date; and
- (b) \$184,009 of SIP funding has been received for various projects as agent for the Ministry of Education. This project is fully funded by the Ministry and \$184,009 has been received of which \$69,786 has been spent on the project to balance date. These projects has been approved by the Ministry.

(Capital commitments at 31 December 2019: \$Nil)

### (b) Operating Commitments

As at 31 December 2020 the Board has no operating commitments. (2019: Nil).



### 23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

### 24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

#### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	213,486	79,895	92,481
Receivables	129,450	108,300	111,106
Investments - Term Deposits	150,000	150,000	151,122
Total Financial assets measured at amortised cost	<u>492,936</u>	<u>338,195</u>	<u>354,709</u>

#### Financial liabilities measured at amortised cost

Payables	146,661	122,000	100,704
Finance Leases	58,803	45,000	33,097
Total Financial Liabilities Measured at Amortised Cost	<u>205,464</u>	<u>167,000</u>	<u>133,801</u>

### 25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



**Te Kauwhata Primary School**  
For the year ended 31 December 2020

**Kiwisport**

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2020, the school received total Kiwisport funding of \$4,200 (excluding GST). (2019 \$4,086) The funding was spent on sporting equipment